



Thursday, March 5th, 2026
Run Ottawa Annual General Meeting Minutes
Virtual: Zoom (registration required)

Date: Thursday, March 5, 2026
 Scheduled Meeting Time: 7:00pm – 9:00pm

Run Ottawa Board of Directors Present (virtual):

Aaron Bruce, Chair	Cameron Fraser, Vice Chair	Matthew Eliot, Treasurer
Nate Bowling, Director	Jared Broughton, Director	Diana Liang, Director

- [Registration Report](#)
- [Attendance List](#)
- [Meeting Polling Results](#)

Call to order @ 7:08 pm

Meeting Minutes

Item/Pre-Reading/Motion	Speaker/Comments
Approval of Agenda	<p><u>Aaron Bruce, Board Chair</u></p> <ul style="list-style-type: none"> • Open Meeting, establish quorum, welcome all in attendance. • Land acknowledgement <p>Run Ottawa would like to acknowledge that the land on which our events take place is the traditional unceded territory of the Algonquin Anishnaabeg People and we acknowledge with respect the diverse histories and cultures of all the Algonquin Anishnaabeg People of the provinces.</p> <ul style="list-style-type: none"> • Review of how to interact on meeting platform (Zoom) <p>NOTE: Meeting will be recorded for the purpose of taking minutes only</p> <ul style="list-style-type: none"> • Quorum confirmed (50 members present virtually at the opening of the meeting). • Review of meeting agenda <p>MOTION</p> <p>Motion to approve the 2026 Run Ottawa Annual General Meeting Agenda as presented.</p> <p>Moved by: Kevin Steele Seconded by: Tomer Noyhouzer</p> <p>CARRIED</p>

<p>2025 AGM minutes approval</p>	<p><u>Aaron Bruce</u></p> <p>MOTION</p> <p>Motion to approve the 2025 Run Ottawa Annual General Meeting minutes as circulated and posted on the Run Ottawa website.</p> <p>Moved by: Andreas Weichert</p> <p>Seconded by: Nick Jankowski</p> <p>CARRIED</p>
<p>Board Report</p>	<p><u>Aaron Bruce</u></p> <p>Thank you to:</p> <p>Current board members: Nate Bowling, Jared Broughton, Matt Eliot, Cameron Fraser, Diana Liang (who temporarily was appointed to the board for the past for few months)</p> <ul style="list-style-type: none"> ● For various reasons some board members were unable to finish their term: Fiona Harper, Cody Lirette, Ian Joiner, Jennifer Purves. Thank you to them for their contributions. ● Mike and the team of staff have done a tremendous job. We had a strong year as an organization, thanks to the work of full-time staff at Run Ottawa: Mike, Lisa, Allistair, Al, Danielle, Ankur, Chris, Jenn, Suzanne, thank you. ● Also to part-time staff for their contributions to the organization, thank you. ● Membership drives this organization. Run Ottawa is members based, the board represents members and members make it successful by participating in our events. Membership allows us to do what we do, thank you. <p>Governance Board:</p> <ul style="list-style-type: none"> ● The Run Ottawa board is a governance board, which means the board is not involved in the day-to-day operations and are generally concerned about setting strategy and managing risk. <p>New Strategic Plan:</p> <ul style="list-style-type: none"> ● The board has approved a new Strategic Plan, which addresses how to move forward over the next number of years, and was developed in close consultation with staff as well as with feedback we get from membership. <p>Year in Review:</p> <ul style="list-style-type: none"> ● For the board of directors, the new Strategic Plan was the main focus this year. ● As the board forms following this AGM, priorities for the year and the coming years will be set and will include a review of governance policies and renewed focus on developing a comprehensive risk management strategy.
<p>Executive Director's report</p>	<p><u>Mike Vieira, Executive Director:</u></p> <p>Presentation of operations and 2026-2030 Run Ottawa Strategic Plan</p> <ul style="list-style-type: none"> ● Thank you to everyone for your time this evening

- Run Ottawa had a great year for a number of reasons, primarily: new events, new partnerships, and great races.
- Thank you to all staff, for their hard work and also thank you to our tireless volunteers, none of this is possible without them.

Tamarack Ottawa Race Weekend:

- 36500 participants, this year we are on track to pass this number
- New Canadian 10 K record: Charles Philibert-Thiboutot (28:06)
- Historic Marathon Performance: Rory Linkletter fastest marathon ever recorded by a Canadian, on Canadian soil (2:08:31)
- Cross Half Marathon World Record: Radwan Makboul of Gatineau set a potential Guinness World Record by completing the half marathon in Cross (1:57:59)

Desjardins Charity Challenge:

- \$969,621 raised for 81 different charities

Green Bib Program:

- Helps reduce waste
- Participants forgo getting a medal and donate that money to charity
- \$22,851 raised for a variety of charities

New Expo Location:

- Bigger space allowed us to host more vendors and provide a more seamless race bib pick up experience
- More space also resulted in a 20% increase in revenue

Increase in Number of Sponsors and Partners:

- More organizations want to be part of Tamarack Ottawa Race Weekend
- Tamarack, Desjardins, Ottos are our key high-level partners

Event Partnerships:

- Run Ottawa is the events team behind 9RunRun, Canadian Army Run, Wiggle Waggle and new this year: Irish Society of the National Capital Region (Emerald Mile)

Other Run Ottawa Events:

- Richmond Road Race, Run to Empower, Chase the Pace, Canada Day, Grit and Grind, Farm Run, Great Big Cookie Run, Light Run
- Most increased in terms of number of participants
- Two new events this year: Grit & Grind (Carlington) and Chase the Pace (partnership with mile to marathon) and we brought Light Run back this year, which is a fun charity run that was very successful

A Look Back:

- New Events Launched (Carlington Urban Trail Race, Chase the Pace, Light Run)
- New and Renewed Partnerships (Let's Do This is new)
- Small tweaks to all events (e.g., TORW better wave corrals, new flatter course, larger expo at Carleton)
- Run to Empower is now a Canada Road Race Label event
- Change in financial year end (August to November) for better accurate financial recording
- Expanded membership program

	<p>A Look Forward:</p> <ul style="list-style-type: none"> ● Expansion of Run to Empower and Grit & Grind (Camp Fortune) to label events ● Investments in new equipment ● New Kid Run Ottawa programming ● Sponsorship of kids running programs in Ottawa (giving back to the community) ● New Strategic Plan ● New resources around inclusion, customer service, sponsorship ● Expanded members program and events ● Continue investment in long term financial stability <p>New Strategic Plan: Work conducted throughout the year with board, staff, and member feedback Mission: Bring people together through running, remove participation barriers, foster connections, and give back to Ottawa</p> <p><u>Our Guiding Principles:</u></p> <ol style="list-style-type: none"> 1. Become the most charitable not-for-profit sports organizations in Ottawa 2. Make Ottawa a better place to live and run. 3. Build a running community, run amazing races, and give back to the city. <p><u>Our 5 Strategic Priorities (2026-2030):</u></p> <ol style="list-style-type: none"> 1. Event Excellence & Community Impact 2. Financial Sustainability & Charitable Growth 3. Membership & Community Engagement 4. Operational Excellence & Governance 5. Innovation & Event Development <p>Membership Report:</p> <ul style="list-style-type: none"> ● 803 active members in 2025 completed ● 11,300+ kilometres across Run Ottawa events ● 150+ volunteer hours contributed ● Members averaged more than two events per season
<p>Finance & Audit Committee</p>	<p><u>Matthew Eliot, Treasurer</u></p> <ul style="list-style-type: none"> ● This year is the first time Run Ottawa has operated with a fiscal year that ends November 30 and it was Run Ottawa’s first full fiscal year with new financial policies in place. ● Run Ottawa has contracted a virtual CFO since February 2024. <p>Presentation of audited financial statements:</p> <ul style="list-style-type: none"> ● Finances are improving. ● Revenues are higher than they were previously and expenses are lower. ● Will use surplus to rebuild financial reserves that were used during the covid pandemic (should be equivalent to 1 year of operating expenses), and reinvest in the organization (equipment purchases, event growth, community investment). ● Planned profit reduction (lower entry fees, invest in other priorities like increased accessibility).

	<p>Moving Forward:</p> <ul style="list-style-type: none"> ● Board has approved a budget for fiscal year 2025 with a projected net profit of \$475,780. ● Continuing to rebuild Run Ottawa’s strategic reserve as outlined in the Reserve and Investment Policy. ● Finance & Audit Committee will coordinate with the Governance Committee to review policies related to financial management. <p>MOTION</p> <p>Motion to approve the appointment of auditors (Welch LLP) for the 2026 fiscal year. Moved by: Nick Jankowski Seconded by: Ian Joiner</p> <p>CARRIED</p> <p>Note: Because Aaron Bruce is up for re-election, at this point in the meeting he stopped fulfilling the role as Chair of the Board and Cameron Fraser stepped in to chair the rest of the meeting.</p>
<p>Nominations Committee</p>	<p><u>Cameron Fraser:</u></p> <p>Review of things to know about electing Board Directors:</p> <ul style="list-style-type: none"> ● Run Ottawa must have a minimum of 3 directors and a maximum of 10. ● 9 of the seats are elected by members, and the Board, at its discretion, can appoint 1 board member. (preference is to have the support of all members). ● The Run Ottawa board meets monthly. More, if required, for committee work. ● The board also manages policies that allow for oversight of the operations, and has a responsibility to the membership, which is why it’s important that you vote. <p>Process for new candidates:</p> <ul style="list-style-type: none"> ● A call went out to members asking interested members to submit an application. ● Applications were reviewed, and interview / info sessions were conducted by Cameron, other board directors, and Mike. ● Candidates were presented to the board of directors (because they are up for election, Aaron Bruce and Diana Liang recused themselves from the candidate slate review process). <p>Presentation of slate of candidates to membership for approval:</p> <ul style="list-style-type: none"> ● Cameron Fraser opened the floor to any members who would like to be considered for election. ● No nominations from the floor. ● Slate of candidates were reviewed: Aaron Bruce, Ellen Dickson, Mark Ford, Stéphane Fournier, Diane Liang, Kevin Steele. ● Cameron Fraser opened the floor for questions about the slate of candidates.

	<ul style="list-style-type: none"> • No questions. <p>MOTION</p> <p>Motion to approve the appointment of the slate of candidates to the Run Ottawa Board of Directors for a term of 3 years.</p> <p>Moved by: Tracy Shouldice Seconded by: Nick Jankowski Member vote by poll. 100% in favour.</p> <p>CARRIED</p> <p>We have a new board of directors elected as of tonight. Congratulations to all new board members. Thank you to members for being here to vote.</p>
<p>Questions from membership</p>	<p><u>Cameron Fraser</u></p> <p>Cameron Fraser opened the floor for general questions.</p> <p>Question: There has been some dissatisfaction expressed about Let's Do This. Will Run Ottawa consider changing platforms for the membership?</p> <p>Mike Vieira answered</p> <p>Answer: Following the RFP process last year, the contract with Let's Do This is a 3-year contract. Run Ottawa is working hard with them to address concerns and rectify problems as they come up. They have been responsive and things are improving. A number of issues have been solved around the back end that have been quite useful. We will begin to revisit in a year from now.</p> <p>Cameron Fraser thanked Aaron Bruce for his leadership, current board members for their hard work, Run Ottawa staff, and all members (community activation at its finest and a running community at its best).</p>
<p>Closing comments and adjournment</p>	<p><u>Cameron Fraser</u></p> <p>MOTION</p> <p>Motion to approve the adjournment of the 2026 Run Ottawa Annual General Meeting</p> <p>Moved by: Nick Jankowski Seconded by: Shona Kemp</p> <p>CARRIED</p> <p>Thank you!</p>

Meeting adjourned @ 8:06 pm